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1000000000 \*\*\*\*\*AAAAA  
FIRST NAME MI LAST NAME SUFFIX  
ADDRESS 1-3  
CITY ST ZIP CODE  
COUNTRY (do not print if USA)

Month DD, CCYY

ACCOUNT #: 999999999

RE: BORROWER ASSISTANCE TO STOP GARNISHMENT

The United States Department of Education previously ordered your employer to withhold your wages to satisfy your defaulted loan or grant obligation(s).

As required by the CARES Act, the Department notified your employer to stop withholding of your wages. However, the Department continues to receive wage garnishment payments from your employer. We will continue to refund them to you.

We have included the Stop Garnishment notice sent to your employer that you can use to request your employer to stop garnishment. Please take the enclosed letter to your Human Resources Department as evidence that your wages should no longer be garnished. We hope this information will be useful.

For further information regarding this account and to validate your address for expedited refund processing visit our website at [myeddebt.ed.gov](http://myeddebt.ed.gov) or contact the Department's Default Resolution Group at 1-800-621-3115 (TTY: 1-877-825-9923).

Sincerely,

Default Resolution Group Servicing Center