From: MassMailer <<u>massmailer@epa.gov</u>>
Sent: Wednesday, March 04, 2020 2:38 PM
To: MassMailer <<u>massmailer@epa.gov</u>>
Subject: Guidance on Coronavirus Disease 2019 (COVID019)



This email message is being sent to HQ EPA employees.

Colleagues,

The Office of Personnel Management has released preliminary guidance to agencies on the Federal Workforce during the Coronavirus Disease 2019 (COVID019). The guidance can be found here: <u>https://www.chcoc.gov/content/preliminary-guidance-agencies-during-coronavirus-disease-2019-covid-19</u>.

Highlights of the guidance include:

- Ensuring COOP plans include telework.
- Following CDC guidance to help prevent transmission of the virus.
- Begin looking at travel plans and reduce non-essential travel as appropriate.
- Advises a 14-day quarantine for employees returning from level 4 countries.

The Agency is currently monitoring the situation and working with senior management at each location on implementation of this guidance. Please know that maintaining the health and safety of workforce while fulfilling our mission responsibilities is paramount.

Please refer to the previous mass mailer on prevention information and additional resources.

Donna Vizian

Principal Deputy Assistant Administrator

Office of Mission Support