From: Goodwin, Nicholas R

To: Angelle, Scott A; Baptiste, Thomas P; Beard, Preston R; Benedetto, Kathleen M; Bettencourt, Aubrey J; Bockmier,

John M; Boulton, Caroline H; Budd-Falen, Karen J; Burman, Brenda W; Cameron, Scott J; Cason, James E; Cline, Eva A; Critchfield, Marshall T; Davis, Natalie D; Davis, Nicholas E; Dermody, Matthew D; Domenech, Douglas W; Dove, William; Erdos, Lanny E; Everson, Margaret E; Getto, Leila S; Gordon, Robert E; Hagenauer, Shelby L; Hambleton, Ryan M; Hammond, Casey B; Hebert, Samantha T; Howke, Steven D; Jorgenson, Sarah T; Jorjani, Daniel H; Kennedy, Ileana B; King, William H; Laudner, Charles A; Lawkowski, Gary M; MacGregor, Katharine S; Marie, Marc G; Mashburn, Lori K; May, Rick A; Mikkelsen, Alan W; Mills, Katie E; Nichols, Ryan C; O"Scannlain, Kevin S; Palich, Christian R; Patterson, Andrew M; Pendley, William P; Petty, Timothy R; Piller, Isaac H; Playforth, Taylor G; Reilly, James F; Relat, Hubbel R; Renkes, Gregg D; Rojewski, Cole J; Scherer, Kyle; Schindler, James R; Skipwith, Aurelia; Smethers, Lacey A; Sweeney, Tara M; Tahsuda, John; Tanner, John R; Thiele, Aaron J; Wallace, George R; Weaver, Kiel P; Werner, Elinor C; Williams, Timothy G; Young, James W; Zerzan, Gregory P;

Clark, Jeffrey B; Coons, Sydney A

Cc: Willens, Todd D

Subject: FYA: Maximum Telework Posture for DOI National Capital Region Workforce on 1/7/2021

Date: Wednesday, January 6, 2021 9:20:17 PM

Attachments: image002.png

image003.png image004.png image005.png

Making sure you all received Todd's message from earlier tonight about MIB being on maximum telework tomorrow. All DMV-based employees should have received the message, but I received feedback from a couple people that they did not get it. So, please share with your teams if you would like.

Thank you and have a good evening,

Nicholas Goodwin Office of the Secretary Department of the Interior (202) 412-2249









From: Announcement, DOI < DOI\_ANNOUNCEMENT@IOS.DOI.GOV>

Sent: Wednesday, January 6, 2021 6:26 PM

Subject: Maximum Telework Posture for DOI National Capital Region Workforce on 1/7/2021



National Capital Region Employees,

For Thursday, January 7<sup>th</sup>, 2021, the Department of the Interior's operational posture in the national capital region will be to exercise maximum telework. All mission critical employees

whose duties cannot be performed via telework should continue to report to work and perform essential functions tomorrow. Everyone else should telework.

Thank you for continuing to perform your duties in exceptional ways and keeping the Department's many missions on track in light of all current events.

Sincerely,

Todd Willens Chief of Staff

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Please do not reply to this e-mail. This mailbox is not actively monitored. Contact your supervisor and HR representative if you have any questions.